

Date: 12 May 2009

TO: All Members of the Licensing Acts
Committee
FOR ATTENDANCE

TO: All Other Members of the Council
FOR INFORMATION

Dear Sir/Madam

Your attendance is requested at a meeting of the **LICENSING ACTS COMMITTEE** to be held in the **GUILDHALL, ABINGDON** on **Wednesday, 20th May, 2009** at **7.10 pm** or **immediately upon the rising of the Executive whichever is the later.**

Yours faithfully



Margaret Reed
Head of Legal and Democratic Services

Members are reminded of the provisions contained in the Code of Conduct adopted on 30 September 2007 and Standing Order 34 regarding the declaration of Personal and Prejudicial Interests.

A G E N D A

A large print version of this agenda is available. Any background papers referred to may be inspected by prior arrangement. Contact Steve Culliford, Democratic Services Officer on telephone number (01235) 540307; e-mail: steve.culliford@whitehorsedc.gov.uk.

Please note that this meeting will be held in a wheelchair accessible venue. If you would like to attend and have any special access requirements, please let the Democratic Officer know beforehand and he will do his very best to meet your requirements.

Open to the Public including the Press

Map and Vision

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A map showing the location of the venue for this meeting is attached.

The Council's Vision is to build and safeguard a fair, open and compassionate community.

1. Apologies for Absence

To receive apologies for absence.

2. Declarations of Interest

To receive any declarations of Personal or Personal and Prejudicial Interests in respect of items on the agenda for this meeting.

Any Member with a personal interest or a personal and prejudicial interest in accordance with the provisions of the Code of Conduct, in any matter to be considered at a meeting, must declare the existence and nature of that interest as soon as the interest becomes apparent in accordance with the provisions of the Code.

When a Member declares a personal and prejudicial interest he shall also state if he has a dispensation from the Standards Committee entitling him/her to speak, or speak and vote on the matter concerned.

Where any Member has declared a personal and prejudicial interest he shall withdraw from the room while the matter is under consideration unless

- (a) his/her disability to speak, or speak and vote on the matter has been removed by a dispensation granted by the Standards Committee, or
- (b) members of the public are allowed to make representations, give evidence or answer questions about the matter by statutory right or otherwise. If that is the case, the Member can also attend the meeting for that purpose. However, the Member must immediately leave the room once he/she has finished; or when the meeting decides he/she has finished whichever is the earlier and in any event the Member must leave the room for the duration of the debate on the item in which he/she has a personal and prejudicial interest.

3. Urgent Business and Chair's Announcements

To receive notification of any matters which the Chair determines should be considered as urgent business and the special circumstances which have made the matters urgent and to receive any announcements from the Chair.

4. Appointment of Sub-Committees 2009/10

A Booklet entitled **Membership of Meetings and Representatives on Outside Bodies** to be circulated at the meeting refers.

Recommendations

That Members and Substitutes be appointed to the following meetings for the 2009/10 Municipal Year with the Terms of Reference as set out in the 'Membership of Meetings and Representatives on Outside Bodies' Booklet as circuclatyed at the meeting: -

Licensing Acts Sub-Committee A

Licensing Acts Sub-Committee B

Exempt Information Under Section 100(4) of the Local Government Act 1972

None.